



Republic of the Philippines

OFFICE OF THE SOLICITOR GENERAL

SPECIAL BIDS AND AWARDS COMMITTEE (SBAC)

TERMS AND CONDITIONS

1. The auction is open to the public except members of the Special Bids and Awards Committee (SBAC), its Secretariat, and their relatives within the third civil degree of consanguinity.

2. Sealed bids shall be for all the items described in the Invitation to Bid on an "AS-IS, WHERE IS" and "CASH and CARRY" basis.

3. Sealed bids for the lot must not be lower than the minimum bid/floor price as indicated in the Invitation to Bid.

4. Sealed bids must be accompanied by a bid bond in the form of cash, manager's check or cashier's check acquired from a reputable bank within the area where the auction is to be held, likewise sealed, equivalent to ten (10%) percent of the total bid price. In case of failure of full payment by the awardee within five (5) working days from the date of the notice of award, the awardee may be penalized through cancellation of the award and forfeiture of the bid bond in favor of the government.

5. In the presence of participating bidders, and the COA Auditor or duly authorized representative, the SBAC, on August 28, 2024, at 2:00 pm, shall open the sealed bids submitted, and thereafter, submit its report and recommendation to the Solicitor General.

6. The winning bidder shall, after paying the approved bid-price with the Financial Management Service (FMS) of the OSG, remove/haul the subject disposable items from the OSG premises within seven (7) working days after awarding and shall shoulder all expenses relative thereto.

7. The SBAC reserves the right to (a) reject any or all bids; (b) waive defects or informalities therein; or (c) accept any bid/s which it may consider to be most advantageous and beneficial to the government.

July 11, 2024.

ANGELITA VILLANUEVA MIRANDA
Assistant Solicitor General

Chairperson, Special Bids and Awards Committee





Republic of the Philippines

OFFICE OF THE SOLICITOR GENERAL

SPECIAL BIDS AND AWARDS COMMITTEE (SBAC)

INVITATION TO BID (ITB)

1. The **OFFICE OF THE SOLICITOR GENERAL (OSG)** hereby invites all interested parties — individuals, partnerships and/or corporations, to participate in the public bidding of various Motor Vehicles for a lot price of **TWO MILLION THREE HUNDRED THIRTY-THREE THOUSAND SEVEN HUNDRED SIXTY EIGHT PESOS and THIRTY CENTAVOS ONLY (Php2,333,768.30)** in an "AS-IS WHERE IS" basis as indicated below:

DESCRIPTION	PLATE NUMBER	DATE ACQUIRED
2004 Toyota Hi-Ace Super Grandia	SGY-969	2004
2010 Toyota Innova A/T	SJR-753	11/26/2010
2010 Toyota Innova A/T	SJR-763	11/26/2010
2010 Toyota Innova A/T	SJR-770	11/26/2010
2010 Toyota Innova A/T	SJR-781	11/26/2010
2010 Toyota Innova A/T	SJR-791	11/26/2010
2010 Hino Bus	SKE-791	12/28/2010

2. No bid shall be allowed lower than the said lot price.

3. Upon payment of a **non-refundable Bid Fee of Two Thousand Pesos (Php 2,000.00)** at the Cashier Division of the Financial Management Service (FMS) of the OSG, interested bidders shall be given the bid form and documents. **Pre-auction Conference will be held on August 23, 2024 at 2:00 pm** at the Felix Angelo Bautista Division, 3rd Floor, APMC Building, 136 Amorsolo Street, Legaspi Village, Makati City. Interested bidders may **view and inspect** said items at the OSG Building Basement with office address at 134 Amorsolo Street, Legaspi Village,

Makati City on **August 20, 2024** from 8:00 am to 5:00 pm.

4. All bidders are required to attend the Pre-Auction Conference to be held on **August 23, 2024, 2:00 pm** at the Felix Angelo Bautista Division at 3rd Floor, APMC Building, 136 Amorsolo Street, Legaspi Village, Makati City. Non-attendance during the Pre-Auction Conference will preclude the prospective bidder/s from participating in the Auction Proper on **August 28, 2024**.

5. Sealed bids will be received at the Felix Angelo Bautista Division at 3rd Floor, APMC Building, 136 Amorsolo Street, Legaspi Village, Makati City. **Deadline of submission of bid is on August 28, 2024 at 1:00 pm.** Bid submitted beyond said deadline shall not be accepted. The bidder (company owner) shall attach in his/her Bid Tender the following:

- 5.a. Fully-accomplished Bid Form;
- 5.b. Photocopy of the Receipt for the Bid Form;
- 5.c. Minimum bid bond equivalent to ten (10%) percent of the bid price set by the OSG in the form of cash, cashier's check or manager's check issued by a reputable bank within the area where the auction is to be held and payable to the Office of the Solicitor General;
- 5.d. Photocopy of the company's latest Mayor's Permit, DTI Registration, SEC Registration, Barangay Clearance;
- 5.e. Photocopy of the company's latest Annual Income Tax Return (Bid Form 1701), stamped received by BIR or its duly accredited and authorized institutions/tax clearance (BIR Form 17.14B) or Certificate of Registration (BIR Form 2303), in case of new companies;
- 5.f. Latest notarized Special Power of Attorney and Board Resolution (in case the duly authorized company representative is attending the public bidding).

6. Original or certified true copy of items 5.b, 5.d, 5.e, and 5.f shall likewise be presented during the opening of the sealed bids for comparison purposes. Failure to present these original or certified true copies will disqualify the bidder.

7. The company owner or his/her duly notarized company

OSG Building, 134 Amorsolo Street, Legaspi Village, Makati City, Philippines
Tel Nos. (632) 8988-1674 | Website: <https://www.osg.gov.ph>



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representative must be present during the opening of bids, otherwise, his/her bid offer shall not be considered.

8. A bidder may modify its Bid Tender after it has been submitted, provided that the modification is received by the OSG before the deadline of the submission of bids. A bidder may, through a Letter of Withdrawal, withdraw its bid after it has been submitted to the OSG prior to the deadline of the submission of bids. A bidder that withdraws its bid shall not be permitted to submit another bid for the same project.

9. The bid shall be declared void if it does not comply with the requirements mentioned in item nos. 2, 3, 4, 5, and 6. Prior to the issuance of the Notice of Award (NAP) and Notice to Proceed (NTP) the winning bidder shall present the original copy of the eligibility, financial and technical documents for validation.

10. Opening of bids shall be held on **August 28, 2024 at 2:00 pm** at the Felix Angelo Bautista Division, 3rd Floor, APMC Building, 136 Amorsolo Street, Legaspi Village, Makati City.

11. The bond will be returned to the non-winning bidder/s right immediately after the award.

12. Award shall be made to the highest bidder. In case of a tie, the OSG will resort to a non-discretionary criteria (toss coin or draw) to determine the winning bidder. In case the winning bidder refuses to accept the award, the next higher bidder shall be awarded the bid, so forth and so on. However, any bidder who refuses to accept the award shall not be allowed to participate in future biddings, without prejudice to OSG's other causes of action and remedies available.

13. The ten (10%) percent bond shall be forfeited if the full price is not paid by the winning bidder within the prescribed period stated in the Notice of Award.

14. Upon payment of the full price, the winning bidder/s shall be the recipient of the unserviceable properties and is required to haul the same within seven (7) working days after awarding. Expenses incidental to the pick-up/hauling shall be borne by the winning bidder. Failure on the part of the awardee to claim the property within the stipulated period shall have the effect of cancellation of the award/contract. The awardee shall then be charged storage

fees and other incidental fees/costs or damages. If the property remains unclaimed over a prolonged period of time, ownership of the contracted/awarded property shall automatically revert to the government. The government shall have the right to dispose the property.

15. If prospective bidders are declared ineligible, no bids are received, all bids fail to comply with the bid requirement, all bids are below the floor price, the winning bidder refuses to accept the award or the winning bidder fails to make the payment as required, the SBAC shall declare a failure of bidding. In case there is only one bidder, the offer or bid, if sealed shall not be opened.

16. This ITB will be posted in at least three (3) public places in the locality and at the OSG Intranet and Website. Such copies of this ITB may be sent electronic mail to prospective buyers. The OSG reserves the right to reject any or all of the bids with or without cause, to annul the bidding process, to waive any defect in the and to award to the bidder whose bid is the most advantageous to the government.

17. Should there be any questions regarding the provisions of this ITB, any interested bidders may reach the SBAC Secretariat thru: sbac.osg@gmail.com or call 8-988-1674 loc. 735/734.

ANGELITA VILLANUEVA MIRANDA
Assistant Solicitor General

Chairperson, Special Bids and Awards Committee